

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Needl Hall, Chippenham Town Council, High Street, Chippenham
SN15 3ER
Date: Monday 4 March 2013
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Sharon Smith, on 01225 718378 or email sharonl.smith@wiltshire.gov.uk
Or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p>	
<p>3 Minutes (<i>Pages 1 - 12</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on 7 January 2013. ii. Actions from previous minutes. 	
<p>4 Declarations of Interest</p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 13 - 16</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i) Wiltshire Online – Connectivity and Provision ii) Community Awards 	
<p>6 Drug Awareness</p> <p>To receive a presentation from Maggie Rae, Corporate Director Public Health, on Drug Awareness Week.</p>	7:05 pm
<p>7 Area Board Funding (<i>Pages 17 - 28</i>)</p> <p>a. Community Area Grants</p> <p>To consider the following applications:</p> <ul style="list-style-type: none"> i. Bournemouth Churches Housing Association (Unity House) - £988 towards equipment for the residents' Personal Development Programme ii. 10th Chippenham Scout Group - £5000 towards their scout hunt refurbishment iii. Wiltshire Music Centre - £2000 towards a music education workshop iv. Elim Pentacostal Church - £988 towards the purchase and installation of a cooker for community events v. Chippenham Drama Festival - £1000 towards an artist's fees and travel for the Chippenham Drama Festival vi. Long Close Residents' Group - £896 towards the purchase of a set of junior goal posts 	7:35 pm

- vii. Kandu Arts - £4000 towards the 'Chippin In' project
- viii. Startley and Seagry Recreational Ground Trust - £5000 towards the purchase of play equipment

Grants application packs are available from the Community Area Manager or at:

www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm

b. To consider the following requests:

- i. Area Board Project - £1,800 to carry out an assessment for Chippenham's Purple Flag Status
- ii. Chippenham & Villages Area Partnership (ChAP) - £6,889 for the second tranche of core funding

8 **Community Area Transport Group (CATG) Update** (*Pages 29 - 50*) **7:45 pm**

To consider the CATG Report as attached and endorse any recommendations arising.

9 **Chairman's Roundup/Area Board Achievements** **7:55 pm**

To receive a presentation on the work of the Chippenham Area Board over the previous year.

10 **Town, Parish and Partner Updates** (*Pages 51 - 66*) **8:05pm**

To note the written reports and receive updates from any partners who wish to contribute:

- i. Parish and Town Councils
- ii. Wiltshire Police
- iii. Wiltshire Fire and Rescue Service
- iv. NHS Wiltshire
- v. Chippenham and Villages Area Partnership (ChAP)
- vi. Chippenham Vision
- vii. Chippenham Campus Development Team
- viii. Youth Advisory Group (YAG)
- ix. Youth Strategy Update
- x. Chippenham Partnership of Schools
- xi. Skate Park Task Group
- xii. Other Community Groups

11 **Area Board Focus Areas 2012/13** **8:20 pm**

To receive updates on the Area Board's Focus Areas for 2012/13, as follows:

- i. Road Safety – Lead Councillor: Bill Douglas
- ii. Crime & Community Safety – Lead Councillor: Peter Hutton

- iii. Deprivation – Lead Councillor: Chris Caswill
- 12 **Chippenham Blogsite** 8:30 pm
- Matt Woolford will be in attendance to give a presentation on the Chippenham area Blogsite.
- 13 **Cabinet Representative** 8:40 pm
- Councillor Jane Scott will talk about her responsibilities as Leader of the Council, and respond to any questions.
- Note – questions may be submitted in advance – please email sharonl.smith@wiltshire.gov.uk by Wednesday 6 March 2013.*
- 14 **Evaluation and Close (Pages 67 - 68)** 8:50 pm
- The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.
- The next agenda planning meeting has yet to be arranged but is likely to take place in June 2013. Parish or town council representative we be contacted once the date has been confirmed to allow them to contact the Community Area manager or the Chairman should they wish to attend.
- The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.
- The Forward Plan is attached for information.

Future Meeting Dates

Monday 1 July 2013

6.30 pm for 7.00 pm

Goss Croft Hall, Startley Road, Upper Seagry,
SN15 5HD

Monday 2 September 2013

6.30 pm for 7.00 pm

Wiltshire Council Monkton Park Offices, Chippenham

Monday 4 November 2013

6.30 pm for 7.00 pm

Venue: tbc

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Sixth Form Centre, Sheldon School, Chippenham, SN14 6HJ
Date: 7 January 2013
Start Time: 7.00 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) sharonl.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips and Cllr Judy Rooke

Wiltshire Council Officers

Vicky Welsh, Chippenham Community Area Manager
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)
Sharon Smith, Democratic Services Officer
Richard Williams, Senior Youth Development Coordinator
Kevin Sweeney, Integrated Youth Service

Town and Parish Councillors

Chippenham Town Council – Andrew Noblet, Andy Phillips, Sue Wilthew
Biddestone and Slaughterford Parish Council – Alison Butler
Christian Malford Parish Council – K. Bolter
Hullavington Parish Council – Sharon Neal
Kington Langley Parish Council – Maurice Dixson
Kington St Michael Parish Council – Linda Durno, Adrian Cole
Sutton Benger Parish Council – Derek Liddell, Lance Workman

Partners

Wiltshire Police – Phil Stayning

Police & Crime Commissioners Office – Mike Prince

Wiltshire Fire and Rescue Service – Mike Franklin

Chippenham Campus Development Team – Ian Bridges

Chippenham Partnership of Schools – Judy Edwards, Jill Owen

Chippenham and Villages Area Partnership – Julia Stacey

Total in attendance: 68

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Desna Allen, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Jane Scott, Cllr Paul Darby, Cllr Fleur de Rhe-Philippe (Cabinet representative), Cllr Mary Fallon and Cllr Harry Purdon (Chippenham Town Council).</p>
3	<p><u>Minutes</u></p> <p>Decision The minutes of the meeting held on 5 November were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the Boards attention to the announcements as detailed on the agenda and the following additional announcements as circulated at the meeting:</p> <p>Police and Crime Plan Consultation</p> <p>Mike Prince, Director of Finance to the Police and Crime Commissioner, was in attendance to present the Announcement as circulated regarding the creation of the first Police and Crime Plan. The plan would be published by the end of March 2013 following consultation with the public. All in attendance were encouraged to give their views via the PCC's website: www.wiltshire-pcc.gov.uk.</p> <p>Cherish Chippenham</p> <p>Chippenham would be holding its first Business Awards Gala dinner on Friday 1 March 2013 in the Town Hall. All those with a business in the Chippenham area were encouraged to support the event which could be done by:</p> <p>Sponsoring an Award Category Entering the Awards online (a video will be made for three main awards) Nominate a business for the Awards</p> <p>The deadline for entries was 15 February 2013. Further details could be found</p>

	<p>at www.chippenhambusinessawards.co.uk.</p> <p>Drug Awareness Week</p> <p>Cllr Bill Douglas announced that Drugs Awareness Week was due to commence on 4 March. The event would provide awareness on drug issues and also where help could be found. Workshops and public meetings will be held and all were encouraged to attend to input into how the issue of drugs can be tackled.</p>
6	<p><u>Town, Parish and Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ol style="list-style-type: none"> <li data-bbox="363 712 1489 857"> <p>i. Parish and Town Councils</p> <p>The written reports contained within the agenda pack were noted. A further update was received from Christian Malford Parish Council, a copy of which can be found attached to these minutes.</p> <li data-bbox="363 898 1489 1485"> <p>ii. Wiltshire Police</p> <p>The written report from Inspector Stayning was noted. This included:</p> <ul style="list-style-type: none"> <li data-bbox="435 1010 1489 1077">• A further 2 community beat officers would be starting shortly, one of which would be policing the town centre, the other rural villages. <li data-bbox="435 1122 1489 1189">• Christmas and New Year had been a busy period. This included a successful drugs arrest at an address in Chippenham. <li data-bbox="435 1234 1489 1373">• A successful 'Blues n Zuz' event at Jax in Chippenham had been held. These events were important as they provided a safe environment for young people and an opportunity to meet their local police officers. <li data-bbox="435 1417 1489 1485">• 'Operation Ebenezer' proved a great success over the festive period with a noted reduction in theft due to the increased police presence. <li data-bbox="363 1529 1489 1675"> <p>iii. Wiltshire Fire and Rescue Service</p> <p>The written report as circulated with the agenda was superseded by the report as circulated at the meeting for the month of December. The report was noted.</p> <li data-bbox="363 1720 1489 1787"> <p>iv. NHS Wiltshire</p> <p>The written report was noted and there were no further updates.</p> <li data-bbox="363 1832 1489 1933"> <p>v. Chippenham and Villages Area Partnership (ChAP)</p> <p>The Chippenham and Village Area Partnership Health and Social Care Group would be meeting at 10am on 15 January 2013.</p> <p>The next riverbank cleanup in Chippenham would take place on 26</p>

	<p>January. All those interested in taking part should meet at the town bridge at 10am.</p> <p>vi. Chippenham Vision Board No update was provided.</p> <p>vii. Chippenham Campus Delivery Team (CDT) The update as circulated with the agenda pack was noted. Further information was provided as follows:</p> <p>Analysis of the first round of questionnaires would be finalised by 15 January 2013.</p> <p>Further information on the work of the Team can be found via the website, where minutes of meetings held are also available.</p> <p>http://www.wiltshire.gov.uk/communityandliving/communitycampuses/chippenhamcommunitycampus.htm</p> <p>viii. Youth Advisory Group (YAG) Kevin Sweeney, Integrated Youth Service, was in attendance to present the IYS Chippenham Youth Work Team update as circulated with the agenda.</p> <p>ix. Other Community Groups No updates were provided.</p>
7	<p><u>Chippenham Partnership of Schools</u></p> <p>Judy Edwards, Partnership Manager, and Jill Owen, Headteacher, St Nicholas School were in attendance to provide a presentation on the aims, structure and projects of the Chippenham Partnership of Schools. The presentation included:</p> <ul style="list-style-type: none"> • 8,000 children were included in the membership coverage, which accounted for approximately 18% of the population of Chippenham. • The aim of the Partnership was to ‘enhance the life opportunities for the Chippenham Child’. • All staff should receive continued professional development (CPD) to allow them to fulfil their role. • Chippenham area decided to continue the good work of supporting the Chippenham child established approximately 4 to 5 years previously. Although currently still an informal structure and partnership there was a desire to establish a more solid and sustainable approach in the future. • The partnership in its current form was established around June 2011. Joint

	<p>Policies (i.e. for absence) are being developed, this would ensure a consistent approach to absence for all schools rather than the individual approaches currently in place.</p> <ul style="list-style-type: none"> • The joint transition games event held at Stanley Park during the Summer of 2012 received positive feedback, allowing children to come together and prepare for their move to secondary school. The event would be repeated this year. • Joint commissioning of service was also being undertaken across the partnership of schools which had already resulted in cost savings. • Although individual schools were currently taking individual approaches to the exclusion policy, it was hoped that a joint policy could be developed in the future. <p>The Chairman thanked Jill Owen and Judy Edwards for the presentation and noted the positive work being undertaken by the Partnership.</p>
8	<p><u>Markets DVD - Voxpops</u></p> <p>Wiltshire College were granted funds from the Area Board to provide research on 3 key projects, the second of which was focused on market stalls.</p> <p>Cllr Mark Packard introduced the resulting DVD which had been prepared by Wiltshire College to provide information on the outcome of the research.</p> <p>All in attendance welcomed the DVD which included ideas for improvement such as welcome packs to market holders and a request for similar arrangements on Fridays as per Saturdays in the market cross.</p>
9	<p><u>Parish Spotlight</u></p> <p>A presentation from Linda Durno, Chairman of Kington St Michael Parish Council was provided.</p> <p>The presentation included a DVD and information on the Parish Plan which had been completed in 2007 and covered improvements, conservation and housing, road and transport and crime and community safety.</p> <p>The community shop had also been established in 2007 which was owned by the village and run by a dedicated and friendly team of volunteers.</p> <p>The Parish Council had been working with Green Square to address current housing issues as well as discussing the future redevelopment of Town Close.</p> <p>Fundraising was a huge role in village life and had helped to secure community defibrillators and fund Diamond Jubilee celebrations for example. The Parish were grateful for the continued support offered by the Area Board and, in</p>

	<p>particular, to Cllr Howard Greenman for his continued support and advice.</p> <p>The next Parish meeting was to be held on 17 January at 8pm in the Village Hall.</p>
10	<p><u>Area Board Focus Areas 2012/13</u></p> <p>Updates were received as follows:</p> <p>i. Road Safety Councillor Bill Douglas reported that he understood that the work scheduled to take place on the A350 dual carriageway had been delayed due to a change in contractors and flooding issues.</p> <p>Drainage at the lower end of Chippenham High Street was being investigated by the Highways Engineer for the North Division. Prioritisation of work was currently being discussed by the Highways Team and Cllr Douglas would be kept informed on developments.</p> <p>ii. Crime & Community Safety Cllr Peter Hutton made reference to the Victorian Fayre that took place on 15 December. It had been a successful event and highlighted community partnership. Special thanks were given to Chippenham Town Council, Emma King, Sue Wilthew and Victoria Welsh for their help in relation to the event.</p> <p>A meeting had taken place with the Salisbury partnership group regarding Purple Fag Status. The next stage would be to review the document provided on how Chippenham could take this forward.</p> <p>The Head of Street Scene was now a member of the partnership team and would be helping to work towards a solution on litter and graffiti issues in the area.</p> <p>iii. Deprivation Councillor Chris Caswill introduced his report on Deprivation as circulated with the agenda.</p> <p>In presenting the report Cllr Caswill hoped that the Board would allow the work to continue, noting that in some areas of Chippenham 1/3rd of children were defined as in child poverty.</p> <p>In noting the recommendations and actions on pages 49 and 50 of the report, the group agreed that the Area Board remained a useful forum to ensure the issues of deprivation remained a focus.</p> <p>Judy Edwards, Partnership of Schools, proposed that Cllr Caswill liaise with the Multi-Agency Forum (MAF) to enlist their involvement in the</p>

	<p>future work of the Focus Group.</p> <p>The Chairman thanked Cllr Caswill for the report and concluded that the Focus Group should continue the good work in which it was involved and provide an update on activity at the next meeting.</p> <p>The report provided by Cllr Caswill was noted.</p>
11	<p><u>Report from the Skate Park Task Group</u></p> <p>The Chairman presented the report on the Skate Park Task Groups findings following a consultation exercise undertaken to gage public interest in the proposed Riverside site.</p> <p>In presenting the report the Chairman drew the Boards attention to the recommendations contained on page 51 of the agenda pack and proposed that these be approved by Board members.</p> <p>In opening up discussion to the floor the following points were made:</p> <ul style="list-style-type: none"> • That the report provided by the Ombudsman to North Wiltshire District Council pre-unitary had been viewed by the Task Group as part of its considerations. The report did not indicate that the Monkton Park site must be excluded in future; it related to procedural matters only. • The Task Group had been considering the possibility of a skate park in the Chippenham area for over 2 years. It was important that the views of all those living in the Chippenham community area were taken into consideration as part of the Task Group's consultation process. • The cost of undertaking the most recent noise impact assessment, as agreed by the Area Board in January 2012, was approximately £1,800 which had been paid for by central area board funding. An additional noise assessment for the Monkton Park site would be commissioned from another independent consultant. • The results of the consultation exercise undertaken on the proposed River Island site, including the public consultation meeting held on 26 November, indicated that many of the local responses in objection were in favour that further consideration be given to the Monkton Park (next to Olympiad Leisure Centre) site as previously identified by the Task Group. • Ensuing discussion included requests that alternative sites should also be considered by the Task Group as a next step approach to ensure all options were fully considered and that the public should be consulted on the sites proposed. • All present were in agreement to the need of a skate park to cater for the

	<p>needs as identified for the younger generation, noting that demographically Chippenham would continue to change resulting in an increase in the number of under 18s.</p> <ul style="list-style-type: none"> • Although an indoor site would be welcomed by all it was also recognised that there were ongoing costs associated that the Council would not be able to maintain. The Area Board would however welcome any private initiatives that should arise. <p>The Chairman, after considering the comments made, received a proposed amendment to the recommendations which were, upon vote, agreed as follows:</p> <p>Decision:</p> <ol style="list-style-type: none"> 1) To appoint two new volunteers to the Task Group (Dick Stanger and Anthony Milner); 2) The Public Protection Team to carry out a review of the design criterion, such as still to ensure that local residents have quiet enjoyment of their properties, and to report this for consideration at the next Area Board meeting; 3) The Task Group commission a second noise assessment of the area near to the Olympiad Leisure Centre from a second independent noise expert; 4) The Task Group engage with specialists to create a design for a possible skate park near The Olympiad Leisure Centre that will mitigate against noise; 5) The Task Group to include CCTV in the project brief; and 6) The Task Group as a matter of urgency undertake a further parallel review of other options beyond Monkton Park, such sites to be determined at the discretion of the Task Group.
12	<p><u>Visiting Cabinet Representative</u></p> <p>Due to illness the visiting Cabinet representative, Cllr Fleur de Rhe-Philipe, was unable to attend the meeting.</p>
13	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2012/13:</p> <ol style="list-style-type: none"> <u>Chippenham Children's Parliament</u> The sum of £1,000 was requested for the Chippenham E-Safety project.

	<p><u>Decision</u> The Area Board awarded the sum of £1,000 to Chippenham Children’s Parliament. <i>Reason: The application met the Community Area Grant Criteria 2012/13 and would help to improve the general health of children and young people.</i></p> <p>ii. <u>Kington St Michael Parish Council</u> The sum of £2,000 was requested for the installation of a Community Shelter.</p> <p><u>Decision</u> The Area Board awarded the sum of £2,000 to Kington St Michael Parish Council. <i>Reason: The application met the Community Area Grant Criteria 2012/13 and would facilitate the use of the area for exercise and improve health.</i></p> <p>iii. <u>Wiltshire and Berks Canal Trust</u> The sum of £4,929 was requested towards the cost of raising the towpath/cycleway.</p> <p><u>Decision</u> The Area Board awarded the sum of £4,929 to Wiltshire and Berks Canal Trust. <i>Reason: The application met the Community Area Grant Criteria 2012/13 and links directly with the green tourism element of the Chippenham plan.</i></p> <p>iv. <u>Area Board project – Job Fair</u> The sum of £1,000 was requested to deliver a Job Fair for local young people</p> <p><u>Decision</u> The Area Board awarded the sum of £1,000. <i>Reason: The application met the Community Area Grant Criteria 2012/13 and would provide access to basic skills and adult learning courses to increase the level of literacy.</i></p>
14	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on Monday 4 March 2013 and be held at Neeld Hall, Chippenham Town Council, High Street, Chippenham SN15 3ER.</p> <p>The next agenda planning meeting would take place on Tuesday 15 January from 10am at Monkton Park office. Any parish or town council representative</p>

	interested in attending should contact the Community Area Manager or the Chairman.
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Agenda Item 5

Chairman's Announcements

Subject:	Wiltshire Online: Connectivity and Provision
Officer Contact Details:	Wiltshire Online Team
Weblink:	www.wiltshireonline.org

Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website www.wiltshireonline.org will have the most up to date information and the Wiltshire Online Team is available to speak to.

Chairman's Announcements

Subject:	Launch of Chippenham Area Board Community Awards 2012/13
Officer Contact Details:	Victoria Welsh (Community Area Manager) Victoria.welsh@wiltshire.gov.uk

Summary of announcement:

Chippenham Area Board would once again like to recognise and celebrate the efforts which local volunteers are making in our community.

We are conscious that there are many hard working and committed individuals and organisations who volunteer in our area and they deserve to be commended for their contributions.

Nominations are invited for the following 3 award categories:

- Individual
- Team/Group
- Junior/ Youth (under 18)

Closing date for nominations is 27th May 2013.

The Award Ceremony will take place at the Chippenham Area Board meeting on 1st July 2013.

Details of the awards and nomination forms are available on your tables this evening, from Victoria Welsh Community Area Manager and on line via the Wiltshire Council website. We look forward to receiving nominations.

We shall be assembling a judging panel to consider the nominations and would be pleased to hear from Councillors on the Area Board, Town or Parish Council and a representative from the ChAP who are interested.

Report to	Chippenham Area Board
Date of Meeting	4th March 2013
Title of Report	Area Board Funding

Purpose of Report

To ask Councillors to consider 8 applications seeking 2012/13 Community Area Grant Funding, 1 Area Board Project/Councillor-led Initiative and the application for the 2nd tranche of Community Partnership Core Funding:

1. Award Bournemouth Churches Housing Association (Unity House) £988 towards equipment for the residents' Personal Development Programme.
2. Award 10th Chippenham Scout Group £5,000 towards their scout hut refurbishment, conditional upon the balance of funding being in place.
3. Award Wiltshire Music Centre £2,000 towards a music education workshop, conditional upon the balance of funding being in place.
4. Award Elim Pentecostal Church £988 towards the purchase and installation of a cooker for community events.
5. Award Chippenham Drama Festival £1,000 towards one artist's fees and travel for the Chippenham Drama Festival.
6. Award Long Close Residents' Group £896 towards the purchase of a set of junior goal posts.
7. Award Kandu Arts £4,000 towards the 'Chippin In' project, conditional on the balance of funding being in place.
8. Award Startley and Seagry Recreational Ground Trust £5,000 towards the purchase of play equipment, conditional upon the balance of funding being in place.
9. Area Board Project – Award £1,800 to carry out an assessment for Chippenham's Purple Flag Status.
10. Chippenham & Villages Area Partnership (ChAP) – Award £6,889 for the 2nd Tranche of Core Funding

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4th April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Chippenham Area Board has been allocated a 2012/2013 budget of **£68,917** for Community Area Grants, Small Grants, Community Partnership core funding and Area Board/Councillor Led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The Area Board will not normally award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area Boards will not consider Community Area Grant (CAG) applications from Town and Parish councils for purposes that relate to their statutory duties or powers that should be funded from the local Town/Parish precept. However this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish council.
- 1.8. In addition to CAGs and Small Grants, Councillors can submit an Area Board/Councillor Led Initiative. This enables Area Boards to tackle community issues and/or community identified priorities. Cabinet has emphasised that it does not wish these applications to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.

- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.13. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.14. All recipients of Area Board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the Area Board. This applies to all grants made by the Area Board.
- 1.15. On 30th April, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board meetings.
- 1.16. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the Area Board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.
- 1.17. A budget of £6,900 ring-fenced for the needs of young people has again been made available in 2012/2013. This will be allocated using the "Participatory Budgeting" method.
- 1.18. Chippenham Area Board has a separate Community Area Transport Group (CATG) Highways Funding budget of £39,587 for 2012/13.
- 1.19. Funding awarded to date totals £40,305. This leaves a balance of **£28,612** for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Chippenham and Villages Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. The first took place on 30th April 2012, the second on 9th July, the third on 3rd September, the fourth on 5th November, the fifth on 7th January and the final round is contained in this report.
- 2.3. Chippenham Area Board was allocated a 2012/2013 budget of **£68,917** for Community Area Grants, Small Grants, Community Partnership core funding and Area Board/Councillor-led initiatives.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Chippenham Area Board will have a balance of **£51**.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Bournemouth Churches Housing Association (Unity House)	Equipment for Residents' Personal Development Programme	£988

- 8.1.1. Unity House – Award £988 for a laptop, food processor and chest freezer for the residents' personal development programme.
- 8.1.2. This application meets funding criteria 2012/13.
- 8.1.3. This application demonstrates links to the Community Plan “life-long learning - access to basic skills and adult learning courses to increase the level of literacy and employment skill base in the Chippenham Area”.
- 8.1.4. This application demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire: “enable people to improve their long term health and well being” and “support more people to have independent and fulfilling lives as part of their local community”.
- 8.1.5. Unity House has embarked on a new programme of learning and development to both residents and non-residents. This includes enabling service users to acquire the skills and confidence necessary to sustain independent living through the combination of life skills and IT training, working collaboratively with the Job Centre to provide a range of employability-related workshops to residents and other vulnerably housed job seekers.
- 8.1.6. Unity House will be able to offer a twice-weekly drop-in service to other marginalised people within the local area when accommodation cannot be provided. Support will be offered in a variety of ways, ranging from basic health, financial and substance-abuse advice, to enrolment within the Unity House Move on Training and Work Club.

Ref	Applicant	Project proposal	Funding requested
8.2	10 th Chippenham Scouts Group	Scout Hut Refurbishment	£5,000

- 8.2.1 10th Chippenham Scouts Group – Award £5,000 towards the scout hut refurbishment, conditional upon the balance of funding being in place.
- 8.2.2 This application meets funding criteria 2012/13.
- 8.2.3 This application demonstrates links to the Community Plan including “a lack of facilities for teenagers”, “insufficient community halls” and a “lack of funding for Community Halls and Village Halls”.

8.2.4 This project demonstrates links to Wiltshire Councils priorities in the Local Agreement for Wiltshire: “helping young people to succeed and take part in positive activities” and “providing strong foundations for children and young people’s development”.

8.2.5 Officers are of the opinion that this refurbishment will provide an improved facility for the 6 scout groups currently using the hall and recommend that the facility also be offered to other community groups for their occasional use.

Ref	Applicant	Project proposal	Funding requested
8.3	Wiltshire Music Centre	Music and Science Workshop	£2,000

8.3.1 Wiltshire Music Centre – Award £2,000 towards a music and science workshop, conditional upon the balance of funding being in place.

8.3.2 This application meets funding criteria 2012/13.

8.3.3 This application demonstrates links to the Community Plan to “increase support for community facilities and events and to encourage a range of cultural opportunities for both residents”, “dissuade young people from engaging in anti-social behaviours” and “concerns over the general health of children and young people, especially within the urban areas.”

8.3.4 This application demonstrates links to Wiltshire Councils priorities in the Local Agreement for Wiltshire: “helping young people to succeed and take part in positive activities” and “providing strong foundations for children and young people’s development”.

8.3.5 The applicant states that this project responds to a Children’s Centre / Wiltshire Council report that highlighted key areas of child deprivation and poverty in the town. The project aims to engage children creatively in order to thrive academically and socially.

8.3.6 The project is a collaborative project between the Wiltshire Music Centre and the Orchestra of the Age of Enlightenment to deliver the science / music project to 6 local primary schools.

Ref	Applicant	Project proposal	Funding requested
8.4	Elim Pentecostal Church	Cooker for community events	£988

8.4.1 Elim Pentecostal Church – Award £988 for the purchase of a cooker for community events.

- 8.4.2 This application meets funding criteria 2012/13.
- 8.4.3 This application demonstrates a link to the Community Plan by “increasing support for community facilities and events”.
- 8.4.4 This application demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire that aims to “help local communities develop their own priorities and improvements” and “create local communities where people can easily meet and share a wide range of activities”.
- 8.4.5 Officers understand that a wide range of secular community groups regularly use the hall, and it is also used for a variety of local events and activities. A full range of ages make use of the facilities including baby groups, youth clubs, adult classes and community groups.
- 8.4.6 This new project responds to the increase in the number of individuals and families facing poverty who are approaching the organisation for assistance.
- 8.4.7 The applicant has been supporting Unity Hostel and recognises that more support is required that can be met by community group-led breakfast clubs and practical training sessions to teach families how to create low-cost nutritional meals.
- 8.4.8 A consultation exercise has also been carried out with existing groups using the hall which has shown that people will be more likely to attend events and activities in the church if better facilities are available.

Ref	Applicant	Project proposal	Funding requested
8.5	Chippenham Drama Festival	Performing Artist’s Fees	£1,000

- 8.5.1 Chippenham Drama Festival – Award £1,000 for the payment of one artist’s fees and travel costs for the festival.
- 8.5.2 This application meets funding criteria 2012/13.
- 8.5.3 This application demonstrates a link to the Community Plan: “concerns over the general health of children and young people, especially within the urban areas”, “supporting people to improve their own health, through increased exercise, reduced smoking and healthier diets etc.” and “increasing support for community facilities and events”.
- 8.5.4 This application demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire that aims to “help young people to succeed at school and take part in positive activities” and “provide the strong foundations for children and young people’s development”.
- 8.5.5 This project aims to establish an annual drama festival that will involve schools and local communities to help encourage a culture of performance in the Chippenham

area.

- 8.5.6 This will be a collaborative project with Chippenham Town Council and the Chippenham Children's Parliament who will also be providing assistance to deliver the festival.

Ref	Applicant	Project proposal	Funding requested
8.6	Long Close Residents' Group	Junior Football Posts	£896

- 8.6.1 Long Close Residents' Group – Award £896 for the purchase of a set of junior football posts.

8.6.2 This application meets funding criteria 2012/13.

8.6.3 This application demonstrates a link to the Community Plan by addressing “the lack of facilities for teenagers”, “the lack of place of places for young people to meet”, “insufficient outdoor sports facilities and playing fields” and the “concerns over the general health of children and young people, especially within the urban areas”.

8.6.4 This application demonstrates links to Wiltshire Council's priorities in the Local Agreement for Wiltshire that aims to “provide the strong foundations for children and young people's development” and “enable people to improve their long term health and well being”.

8.6.5 Officers understand that an informal residents' group has been formed to deliver this project with advisory and practical support from both Wiltshire Council and Chippenham Town Council.

8.6.6 A consultation exercise has been carried out amongst local residents with and without children who approved this idea.

Ref	Applicant	Project proposal	Funding requested
8.7	Kandu Arts	'Chippin In' School Holiday Programme	£4,000

- 8.7.1 Kandu Arts – Award £4,000 towards the 'Chippin In' school holiday programme, conditional on the balance of funding being in place.

8.7.2 This application meets funding criteria 2012/13.

8.7.3 This application demonstrates a link to the Community Plan: “Anti-social behaviour arising from large groups of young people gathering in the streets in the evenings” and “a lack of facilities for teenagers”.

8.7.4 This application demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire that aims to “help young people to succeed at school and take part in positive activities”, “provide the strong foundations for children and young people’s development” and “improve the street scene and reduce crime and anti-social behaviour”.

8.7.5 The applicant anticipates working with approximately 50 young people who are referrals from GreenSquare, social services, police, EOTAS (Education Other Than School) and the local secondary schools.

8.7.6 Officers understand that this project responds to a GreenSquare survey highlighting concerns about the congregation of youths outside homes particularly in Hill Rise.

Ref	Applicant	Project proposal	Funding requested
8.8	Startley & Seagry Recreational Trust	Play area equipment	£5,000

8.8.1 Startley & Seagry Recreational Trust – Award £5,000 for the purchase of play area equipment.

8.8.2 This application meets funding criteria 2012/13.

8.8.3 This application demonstrates a link to the Community Plan: “concerns over the general health of children and young people, especially within the urban areas”, “insufficient play and recreation areas, for children up to the age of 16” and “insufficient outdoor sports facilities and playing fields”.

8.8.4 This application demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire that aims to “help local communities develop their own priorities and improvements”, “create local communities where people can easily meet and share a wide range of activities”, “enable people to improve their long term health and well being” and “build a strong and vibrant voluntary sector”.

8.8.5 Officers understand that the match-funding has been raised by community events and that the recreational ground is maintained by volunteers.

8.8.6 A consultation exercise to all households in Startley, Upper Seagrey and Lower Seagrey stated that 70% respondents wanted priority given to the improvement of the playground equipment. Several respondents also noted the lack of play equipment for younger children.

Ref	Applicant	Project proposal	Funding requested
8.9	Area Board Project	Purple Flag Status Assessment for Chippenham	£1,800

- 8.9.1 Funding is sought to carry out the assessment for the Purple Flag Status for Chippenham.
- 8.9.2 The project demonstrates a link to the Community Plan: “fear of crime” and “poor quality of environment in the town centre, limiting economic growth”.
- 8.9.3 Officers understand that the Community Safety Group has identified Purple Flag Status as a priority.
- 8.9.4 The Joint Strategic Assessment 2011 for Chippenham shows that the area suffers from a large net out-commuting flow.
- 8.9.5 It is hoped that the increased confidence in the night-time economy will lead to greater economic diversity and long-term viability in the town centre.

Ref	Applicant	Project proposal	Funding requested
8.10	Chippenham & Villages Area Partnership	Core Funding – see work plan	£6,890

8.10.1 Chippenham & Villages Area Partnership (ChAP) – Award £6,890 Core Funding.

8.10.2 To confirm that the second tranche will be released in accordance with the decision at 9th July 2012 Area Board meeting:

Community Area Partnership – Core Funding

Approved the whole year’s funding of £13,780 with an agreement to release the first tranche of £6,890 immediately, the second tranche £6,890 in January 2013.

Appendices:

Appendices:	<p>Appendix 1 grant application – Bournemouth Churches Housing Association</p> <p>Appendix 2 grant application – 10th Chippenham Scouts Group</p> <p>Appendix 3 grant application – Wiltshire Music Centre</p> <p>Appendix 4 grant application – Elim Pentecostal Church</p> <p>Appendix 5 grant application – Chippenham Drama Festival</p> <p>Appendix 6 grant application – Long Close Residents’ Group</p> <p>Appendix 7 grant application – Kandu Arts</p> <p>Appendix 8 grant application – Startley & Seagry Recreational Ground Trust</p> <p>Appendix 9 area board project – Purple Flag Survey</p>
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No unpublished documents have been relied upon in the preparation of this report.

Report Author:

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Report to	Chippenham Area Board
Date of Meeting	4th March 2013
Title of Report	Local Transport Plan – Small Scale Transport and Highway Improvement Schemes

Purpose of Report

To ask the Chippenham Area Board to consider and approve the recommendations from the Chippenham Community Area Transport Group (CATG) outlined in this report:

1. To approve the list of schemes Recommended for Prioritisation (see Appendix 1)
2. To approve the list of schemes Recommended for Retention and Further Consideration in (see Appendix 2)
3. To approve the list of requests Recommended for Removal (see Appendix 3)
4. To approve the list of requests for Dropped Kerbs (see Appendix 4)
5. To approve the list of recommendations regarding requests for Waiting Restrictions (See Appendix 5)

1. Background

1.1. In 2012/2013 the 18 Area Boards were again allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Chippenham Area Board was allocated £18,087.

1.2. A balance of £1,578 was carried forward from last year, together with a contribution of £19,900 from the Area Board's 2011/12 budget, giving a total of £39,565 for 2012/13.

1.3. On 5th March 2012, the contribution of £19,900 was allocated to 3 schemes :

Malmesbury Road, Chippenham	Upgraded lighting and high friction surfacing to improve pedestrians safety at zebra crossing on the Malmesbury Road (near St Paul's Church Hall)	£8,000
Kington St Michael Road, Kington Langley	Upgrade existing footway and make safe for pedestrians	£6,900
Pedestrian accessibility	To provide improvements to dropped kerb provision in the community area, following a prioritisation exercise to be carried out by the CATG with Town & Parish Councils	£5,000

1.4. The Chippenham Area Board Highways Funding balance for 2012/13 is **£19,665**.

1.5. Following the Chippenham Area Board meeting on 5th November 2012 the balance of Chippenham Area Board Highways Funding was **£14,968**.

1.6. If funding is awarded in line with CATG recommendations outlined in this report, Chippenham Area Board will have a Highways Funding balance of **£9,107**. This amount will carry over to 2013/14.

1.7. This funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

1.8. Chippenham Area Board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the Area Board.

1.9. The means by which the public, Town and Parishes can identify issues for consideration to the Chippenham CATG is via the Community Issues system.

1.10. Representatives from Town & Parish councils and members of the public are welcome to attend meetings where there are issues under discussion relevant to their community. Please contact your Community Area Manager Victoria Welsh should you wish to attend to ensure that numbers can be accommodated:
victoria.welsh@wiltshire.gov.uk

1.11. Summaries of Chippenham CATG meetings are made available on the Chippenham Area Board web pages of the council's website to enable information to be readily available to Town and Parish councils and the wider community.

2. Recommendations from CATG

- 2.1. To approve the list of schemes Recommended for Prioritisation - see Appendix 1
- 2.2. To approve the list of schemes Recommended for Retention and Further Consideration - see Appendix 2
- 2.3. To approve the list of requests Recommended for Removal - see Appendix 3
- 2.4. To approve the deployment of the list of Dropped Kerbs requests - see Appendix 4
- 2.5. To approve the list of recommendations regarding requests for Waiting Restrictions – see Appendix 5

3. Environmental & Community Implications

3.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. All decisions must fall within the Highways Funding allocated to Chippenham Area Board.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

The schemes recommended to the Area Board will improve road safety for all users of the highway.

Appendices	Appendix 1 – Chippenham CATG Schemes recommended for prioritisation in 2012/13 Appendix 2 – Chippenham CATG Schemes recommended for retention and further consideration in 2012/13 Appendix 3 - Chippenham CATG Requests recommended for removal Appendix 4 – Dropped kerbs requests Appendix 5 - Requests for Waiting Restrictions
Report Author	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: victoria.welsh@wiltshire.gov.uk

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Pew Hill, Langley Road, Saxby Road Chippenham	Chippenham	1762	Rumble bands across the road within the appropriate distance of the roundabout, on the Sutton Benger side	<ul style="list-style-type: none"> • 30mph speed limit extended March 2012. • Proposal from Highways Engineers included: <ol style="list-style-type: none"> 1. Liming improvements 2. To increase the size of the centre circle of the mini roundabout • Estimated costs £3,000 • CATG agreed to recommend to Area Board on 4th March • VW to include in report to Area Board • Additional request for gateway at northern terminal point - MR to liaise with colleagues about gateways programme • Major maintenance planned on Langley Road early 2013/14. If work programme will allow, this work will be combined with the resurface of Langley Road.

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Lowden Tunnel, Chippenham	Chippenham	2062	Pedestrian safety	<ul style="list-style-type: none"> • See archive issue 478 • Shuttle working signals with a demarcated area for pedestrians with the possibility of a footway to be constructed within the tunnel would cost an estimated minimum £50,000. It is unlikely that priority for this sort of spending at this location will be given considering there are other sites with known accident records still to be addressed. • The bid to the Substantive Highways Fund for the remainder of the funding was not successful - not considered a priority. • The funding allocated was rescinded and returned to the Chippenham Highways Fund. • Network Rail is not in favour of lighting attached to the underside of the tunnel. • Highways Officers propose directional street lighting on either side of the tunnel. Consultants fee for assessment £1,361. • CATG agreed to recommend to Area Board on 4th March • VW to include in report to Area Board • Consultation with local residents will be required.

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
A420, Ford/North Wraxall	North Wraxall/Ford	2411	Additional measures to support Speed Management & Community Speedwatch: <ol style="list-style-type: none"> 1. Cut back overgrown shrubs 2. Extend double white lines 3. Additional repeater speed signs 4. Village Gateways installed 	<ol style="list-style-type: none"> 1. Overgrown shrubs cut back 2. Double white lines cannot be extended unless visibility criteria is met 3. Additional repeater signs can be added 4. Village Gateways – Community Speedwatch team is considering applying for a Community Area Grant to install these <ul style="list-style-type: none"> • MR presented outline proposal to put forward to route study work • CATG agreed to recommend this to Area Board on 4th March • VW to include in report to Area Board
Speed awareness Project	Chippenham Community Area	N/A	Raise speed awareness near to local schools using poster campaign	Estimated cost for posters £1,500 <ul style="list-style-type: none"> • CATG agreed to recommend this to Area Board on 4th March • VW to include in report to Area Board

Requests recommended for retention and further consideration- Chippenham CATG *Appendix 2*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Fowlswick Lane, Allington, Chippenham Chippenham Without	Chippenham Without	1175	Traffic calming	<ul style="list-style-type: none"> Parish Council is not in favour of limiting vehicle access i.e. closure of northbound slip onto A350. MR to contact the signing & lining team and will prepare proposals and report back to the next CATG meeting.
River Street/Borough Parade Car Park Chippenham	Chippenham	1790	Install bollards River Street pedestrian thoroughfare Revelation Bookshop end	<ul style="list-style-type: none"> Councillor Douglas is discussing the possibility of the Bookshop owners erecting a sign on their wall. MR to liaise with Jamie Mundy and Cllr Douglas to agree sign details
Hill Corner Road, Chippenham	Chippenham	2438	Traffic calming measures	<ul style="list-style-type: none"> Proposals in the Core Strategy include a new link road which will have an impact upon this issue. Awaiting results of Metro Count
Primary School, Grove Lane, Kington St Michael	Kington St Michael	2467	<p>Traffic speed in Grove Lane near primary school:</p> <ol style="list-style-type: none"> Signs to warn drivers of school & children crossing Movement of 30mph signs beyond the playground Traffic calming 	<ul style="list-style-type: none"> This road is single track so traffic calming is not required Highways Officers are of the opinion that there is some merit in relocating the 30mph terminal point westwards to cover development and playground MR to liaise with Chris Mains (Mouchel) to request that this short length of road is included in the C Class review of C154 and combined with other proposed changes in the Chippenham community area MR will update the next CATG meeting

Requests recommended for retention and further consideration- Chippenham CATG *Appendix 2*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
The Plough at junction of A350	Kington Langley	2522	<p>Suggestion that yellow hatches are incorporated at the traffic light junction of the A350 opposite the Plough public house, Kington Langley.</p> <p>At busy times a bottle neck at the golf club backs up at this junction. Slow moving traffic often will block this junction and block any traffic coming from Kington Langley preventing traffic to move before the lights change to red.</p>	<ul style="list-style-type: none"> Supported by Parish Council – request came from Parish Council Highways officers are of the opinion that this is an ad hoc problem at peak times The cost of box marking would be excessive due to extensive traffic management required and signal switch off Possible consideration for introduction at likely future upgrade of signals MR to liaise with colleagues and advise CATG
Avenue La Fleche, Chippenham	Chippenham	2584	<p>Better traffic management for junctions off Avenue La Fleche, Job Centre, Wood Lane (North)</p> <p>The issue concerns vehicles misusing the top end of Avenue-la-Fleche, between the roundabout near the Magistrates Court and the roundabout at London Road. Cars seen turning across this bit of road to access the Job Centre, also when leaving this spot, turning right towards London Road, instead of turning left and using the roundabout. Also occurs with vehicles entering and leaving Wood Lane.</p>	Referred to Chippenham Town Council for comment
Park Lane, Chippenham	Chippenham	2590	Traffic lights requested Cars keep crashing in Park Lane	Metro count required

Requests recommended for retention and further consideration- Chippenham CATG *Appendix 2*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Lady Coventry Road, Chippenham	Chippenham	2592	<p>Include a 20 mph speed limit and fitting of traffic calming schemes such as road humps</p> <p>Inconsiderate and dangerous parking outside the rear entrance of Monkton Park Primary School. A car was parked for 20 minutes in the afternoon, just after school. All this time, not only was he illegally parked, but also across the entrance and should an emergency vehicle have needed access to this area, they would have been blocked.</p>	MR & KP to investigate and report back to next CATG
Westcroft, Chippenham	Chippenham	2617	<p>Speeding along a road in a housing estate – Westcroft</p> <p>A metro count to check the number of cars & to reduce speeding. Signs with go slowly ½ a housing estate etc Club contacted officially by Wiltshire Council about the problem of speeding by their customers.</p>	Metro count required
Footway, Kington St Michael Road	Kington Langley	2618	Dangerous footway from end of recently improved footway at Kington St. Michael Road to the bend leading to the A350 At Kington Langley.	<ul style="list-style-type: none"> Requested by Kington Langley Parish Council Kington Langley has already contributed £2,000 to the work already carried out Work carried out on footway previously - See 1889 Consider a bid to the Substantive Scheme 2013/14

Requests recommended for retention and further consideration- Chippenham CATG *Appendix 2*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Moss Mead/Frogwell Chippenham	Chippenham	2659	Bus shelter needed when waiting for Bus into town by Moss Mead and Frogwell junction.	Referred to Town Council for comment
Upper Castle Combe near Circuit Motors Garage	Castle Combe	2661	Request to review road-layout and speed-limits Castle Combe	<ul style="list-style-type: none"> • Referred to Parish Council for comment • The 30 mph speed limit is due to be extended to cover the garage • MR to keep CATG informed
B4039 near Whitegates Estate, Castle Combe	Castle Combe	2677	Installation of a footpath alongside the B4039 from the Whitgates Estate to the B4039 junction to the lower village and thence to the Car Park.	<ul style="list-style-type: none"> • Parish Council has confirmed support • Site meeting has taken place • There are a number of engineering issues: <ul style="list-style-type: none"> ○ An electricity service pole would need relocating ○ A retaining wall to the roadside bank constructed • The cost to construct a new footway is estimated at £35,000 approx. • A more viable option would be a permissive path around or across the field to the car park • Parish Council to liaise with landowner
Ladyfield Road, Chippenham	Chippenham	2699	Traffic calming.	Metro Count requested. See 2764

Requests recommended for retention and further consideration- Chippenham CATG *Appendix 2*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Chestnut Road, Chippenham	Chippenham	2738	Tarmac grass verges for parking, better parking provision Chestnut Road	Referred to Town Council for comment
Ladyfield Road, Chippenham	Chippenham	2764	Speed bumps traffic calming measures anything that would resolve the problem.	Metro Count requested. See 2699

Low priority requests recommended for removal - Chippenham CATG – Jan 2013 *Appendix 3*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Tor Hill, Kington St Michael	Kington St Michael	1099	Footpath required on Tor Hill	<ul style="list-style-type: none"> • Rights of Way Team are dealing with this matter. CATG to be kept informed. • Recommend for removal as no further action for CATG at this time
Bristol Road, Nr Bumpers Farm entrance, Chippenham	Chippenham	2191	Review speed of traffic and speed limit	<ul style="list-style-type: none"> • VW Repeat of Metro Count has been requested as resident is concerned that JapFest caused a traffic jam during the period of the count. • Road Safety Team advises that no repeat is necessary as stationery traffic does not affect results of Metro Count. • Further assessment and review of the speed limit will not be considered unless there is a change in circumstances • NP to raise this with the Older Peoples Development Project Group to ensure that potential future as a result of the development are taken into consideration • Recommend for removal as no further action for CATG at this time
Spanbourn Avenue, Chippenham	Chippenham	2360	Request for pedestrian crossing	<ul style="list-style-type: none"> • Correspondent to be invited to liaise with Ivy Lane School. • School should consider under the Taking Action on School Journeys (TAOSJ) scheme • CC will discuss with Head-teacher • Recommend for removal as no further action for CATG at this time

Low priority requests recommended for removal - Chippenham CATG – Jan 2013 *Appendix 3*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
St Lukes Drive junction with Rowden Hill, Chippenham	Chippenham	2412	Traffic lights or a roundabout to assist cars turning right	<ul style="list-style-type: none"> • Highways Officers advise traffic signals would constrain vehicle flow on main road • Officers do not recommend formal assessment, no collisions in the area relating to this issue • CATG agreed that this was low priority • MR to provide text for correspondent • Recommend for removal as no further action for CATG at this time
Various, Chippenham	Chippenham	2564	<p>Chippenham Town Football Club has received criticism from visiting supporters about the lack of road signs to Hardenhuish Park. Both supporters and team coaches have got 'lost'. This applies to those approaching Chippenham from M4 but also those travelling from A4 London & South.</p> <p>Financial assistance to supply and erect signs</p>	<ul style="list-style-type: none"> • The Community Area Transport Group (CATG) did not consider that signposts were a high priority for the Community Area. • Recommend for removal as no further action for CATG at this time
Gleneagles Close, Chippenham	Chippenham	2645	Replace fence	<ul style="list-style-type: none"> • This is a maintenance issue • KP to investigate and keep division Councillor • Recommend for removal as no further action for CATG at this time

Low priority requests recommended for removal - Chippenham CATG – Jan 2013 *Appendix 3*

Street / Area Location	Town / Village	Community Issue No	Scheme Description	Actions & Notes
Charter Road, Chippenham	Chippenham	2711	Request for signage at Charter Primary School We require some "Slow Down - School" signs around our school area. Recent traffic calming work has just been completed however there are no signs regarding speed.	<ul style="list-style-type: none"> • Referred to TAOSJ team • Recommend for removal as no further action for CATG at this time
Bristol Road, Chippenham	Chippenham	2765	Failed street lights Bristol Road CLARENCE failure to resolve	<ul style="list-style-type: none"> • Confirmed 28-Jan-13 that lights are now working • Recommend for removal as no further action for CATG at this time
Chippenham Town Centre	Chippenham	2780	Request for increased disabled parking bays in town centre	<ul style="list-style-type: none"> • Referred to Town Council for comment • To be referred to Parking Team, not an issue CATG • Recommend for removal as no further action for CATG at this time

Dropped kerbs Request List - Chippenham CATG Jan 2013

Appendix 4

Street / Location Town/Parish	Community Issue Ref No	Scheme Description	Actions & Notes
Langley Burrell C113Opposite junction of Crossing Lane, OS Grid Ref ST93387523 (see attached 1/2500 plan)	N/A	This is for a SINGLE kerb only – for benefit of wheelchair and pram users.	<ul style="list-style-type: none"> • CATG agreed to recommend to Area Board on 4th March • VW to include in report to Area Board
Corner of Chestnut Road and Sutton Sutton Benger	N/A	Corner of Chestnut Road and Sutton Lane 2nd dropped Kerb position near the telephone lamp post and Chestnut Rd sign on the corner of Chestnut Rd and Sutton Lane opposite the dropped kerb leading into the playing field. (see attached map)	<ul style="list-style-type: none"> • Provides pavement access for elderly residents in Sutton Lane some with wheelchairs travelling to the Doctors (ties in with dropped Kerb application at Bell Piece). • CATG agreed to recommend to Area Board on 4th March • VW to include in report to Area Board
Bell Piece – Sutton Benger	N/A	Bell Piece – Eastside entrance to Bell Piece located opposite existing driveway dropped Kerb. To be positioned at the Eastside entrance to Bell Piece off Chestnut Rd, opposite house number 1 that has an existing driveway with dropped Kerb. (see attached map)	<ul style="list-style-type: none"> • Provides pavement access for elderly residents in Sutton Lane some with wheelchairs travelling to the Doctors. Compliments the other application for dropped kerb. • CATG agreed to recommend to Area Board on 4th March • VW to include in report to Area Board

Street / Location Town/Parish	Community Issue Ref No	Scheme Description	Actions & Notes
Jacksoms Lane, Kington Langley	2766	Footpath from Kington Langley - The footpath between Moors Close, Kington Langley along the A350.	<ul style="list-style-type: none"> • There is no dropped kerb on either side of the lane • There is nowhere for wheelchair users to cross the road safely from Jacksoms Lane to Chippenham until the traffic lights at the top of Hardenhuish. • CATG agreed to recommend to Area Board on 4th March • VW to include in report to Area Board

CHIPPENHAM CATG

Waiting Restrictions Request List Jan 2013

Appendix 5

No	Street / Location Town/Parish	Community Issue Ref No	Scheme Description	Notes
1.	Roman Way, Chippenham	1705	Double yellow lines requested	<ul style="list-style-type: none"> Highways officers advise that extensive parking restrictions are inappropriate in this residential area. Request not supported by CATG CATG to recommend Area Board does not prioritise this request
2.	The Oaks, Chippenham	2298	Double Yellow lines requested in front of 25, 26, 27 & 28 The Oaks	<ul style="list-style-type: none"> Highways officers advise that extensive parking restrictions are inappropriate in this residential area. Request not supported by CATG CATG to recommend Area Board does not prioritise this request
3.	The Causeway, Chippenham	2328	Residents parking	<ul style="list-style-type: none"> WR1 form providing further details not returned Request not supported by CATG in the absence of full details CATG to recommend Area Board does not prioritise this request
4.	Parsonage Way	2208	Double yellow lines requested, on the bend of the road between the Wavin HGV entrance and the lay-by. Alternatively, part double yellow lines with gaps enabling cars to pull over and let wagons pass would be an improvement.	<ul style="list-style-type: none"> CATG agreed this request warranted assessment Recommend to Chippenham Area Board on 4th March

CHIPPENHAM CATG
Waiting Restrictions Request List Jan 2013

Appendix 5

No	Street / Location Town/Parish	Community Issue Ref No	Scheme Description	Notes
5.	Station Hill	N/A	Double yellow lines from Dorothy House Charity Shop to top of Station Hill	<ul style="list-style-type: none"> • Not reported as a community Issue • Letter to press Oct 11 • Letter to Cllr Tonge 14-Dec-11 • Cllr Tonge's reply 9-Jan-12 • CATG agreed this request warranted assessment • Recommend to Chippenham Area Board on 4th March

Update for Chippenham Area Board

Update from	Chippenham Town Council
Date of Area Board Meeting	4 th March 2013

Headlines/Key Issues

- **The NEW Chippenham Town Council Web site launched on March 1st.**
www.chippenham.gov.uk

- **The BID* Project** is progressing. *Cherish Chippenham* will be holding a meeting in the Town Hall at 5.00pm on Tuesday, 5th March. (* Business Improvement District)

Events

The Pancake Races held in the Town Centre on Shrove Tuesday were very successful. A good crowd attended with many participants.

May 1st: May Day and Country Dancing Display in the Market Place by pupils from local schools.

May 2nd: County Council, Town and Parish Council elections

May 6th: Family Fun day organised by Cherish Chippenham

May 24th-27th: Chippenham FOLK FESTIVAL. All around the town – this is the 42nd festival.

June 19th: Watermill West Berkshire Playhouse at the Neeld Hall with a production of ‘The Strange Case of Dr.Jekyll and Mr Hyde. 7.30pm.

June 29th: The Midsummer Ball in the Neeld Hall.

6th & 7th July: **Battle of Chippenham.** In addition to the battle taking place in Monkton Park there will be a large living history site, drills throughout the day as well as lectures and visits to local schools. This is a free event.

17th July: The Chapterhouse Theatre company presents : ‘Sherlock Holmes and the Hound of the Baskervilles’ in the Neeld Hall at 7.30pm

3rd August: Children’s Mega Zoo in the Neeld Hall. A free event

30th August: The Chapterhouse Theatre Company presents ‘Wind in the Willows’ in the Neeld Hall. A treat before going back to school!

For more details of these events see the new website or contact the Community and Visitor Information Centre (C&VIC) on 01249 665970.

Update for Chippenham Area Board

Update for Chippenham Area Board

Update from	Grittleton Parish Council
Date of Area Board Meeting	4 th March 2013

Headlines/Key Issues

- Condition of verges in Sevington much improved - excess water draining.

- Railings on Church Bend, Grittleton require cleaning – work request submitted.

- Littleton Drew not gritted in recent bad weather – resulting in road through the village becoming very treacherous.

- Next PC meeting 18th March 2013 in Littleton Drew Church.

Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	Monday 4 th March 2013

Headlines

- Dispensations - Dispensations have now been issued to all members. However, members are still unsure as to whether this was necessary and therefore a letter was written to James Gray MP who wrote to Eric Pickles - a reply was received from the Parliamentary Under Secretary of State who provided informal advice that Dispensations are not necessary. It is understood that this matter is being looked into by Wiltshire Council - **please keep us informed of any developments or decisions on this matter.**

-
- A record is to be kept by the Parish Council on any flooding issues that have affected parishioners.

-
- The Parish Council has agreed to take part in the Emergency Exercise to take place on the 24th April 2013. Councillor John Foster is our new Community Emergency Volunteer.

-
- Kington Langley Commons is being professionally metal detected. To date some interesting coins has been found.

-
- Danny Everett Principle Drainage Engineer attended the February parish council meeting and explained the drainage problems that have arisen at Silver Street/Fairleigh Rise, Kington Langley. His visit was well received and most appreciated. He has also agreed to meet with residents of Silver Street and representatives of the Parish Council on site to discuss improvement options.

Projects

- Assets of Community Value - Part 5 of the Localism Act 2011 headed "Community Empowerment" The Parish Council has submitted a list of land and buildings of community value. It is understood that this list is to be kept by the principal authority. **Please could it be confirmed that this list has been accepted?**

-
- Drainage issue at Silver Street - Looking to resolve the problems together with Wiltshire Council

Update for Chippenham Area Board

- Continuation of the upgrade of the footpath on the Kington St. Michael Road
-
- Hit or Miss Cross Roads verge improvements. - Following the well received 50% of the total cost of these repairs - all was carried out successfully - However there has been some damage caused to the area and therefore additional bollards and making good damage caused will take place at the parish council's expense.
-
- Review of the village verges - Following the improvements as above, this will be monitored which will help in forming a view on what could/should be done in other areas.

Future Events/Dates for the diary

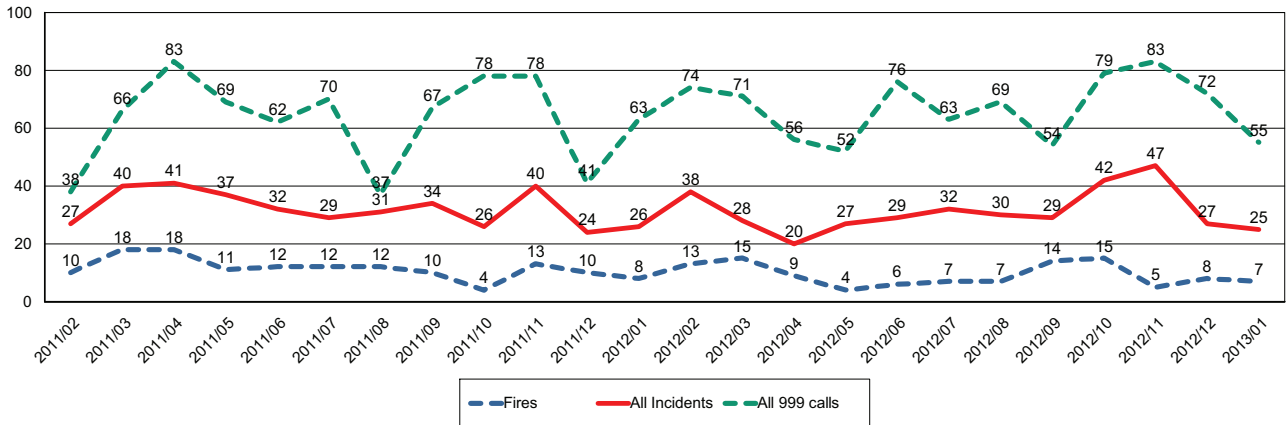
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- Parish council meeting dates for 2013: All Mondays except where indicated - 11th Mar, Tuesday 9th April (Annual Parish Meeting) 15th April, 13th May (Annual meeting of the parish council), 3rd June, 1st July, 5th Aug, 2nd Sept, 7th Oct, 4th Nov and 2nd Dec.
-



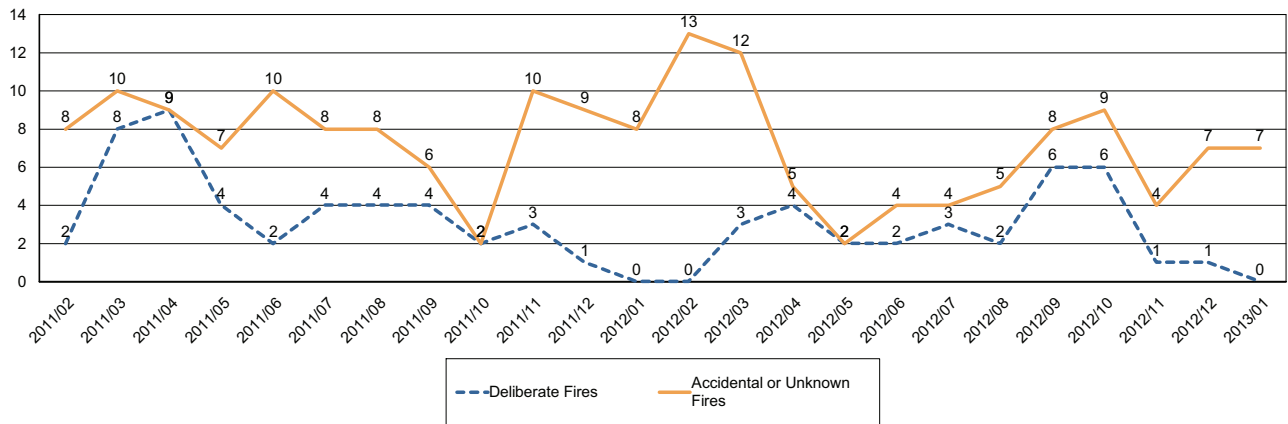
Report for Chippenham Area Board

The following is an update of Fire and Rescue Service activity up to and including January. It has been prepared using the latest information and is subject to change.

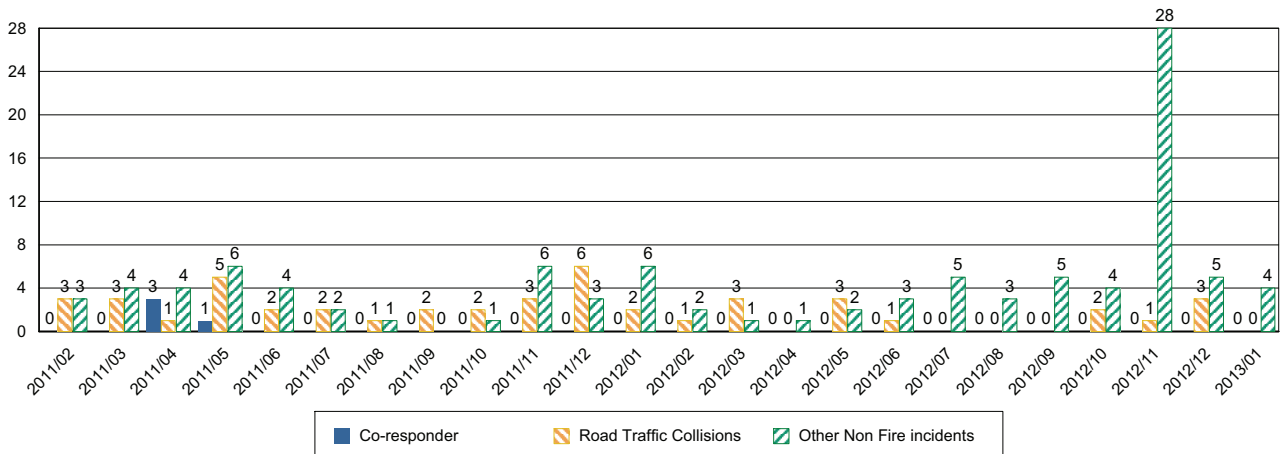
Incidents and Calls



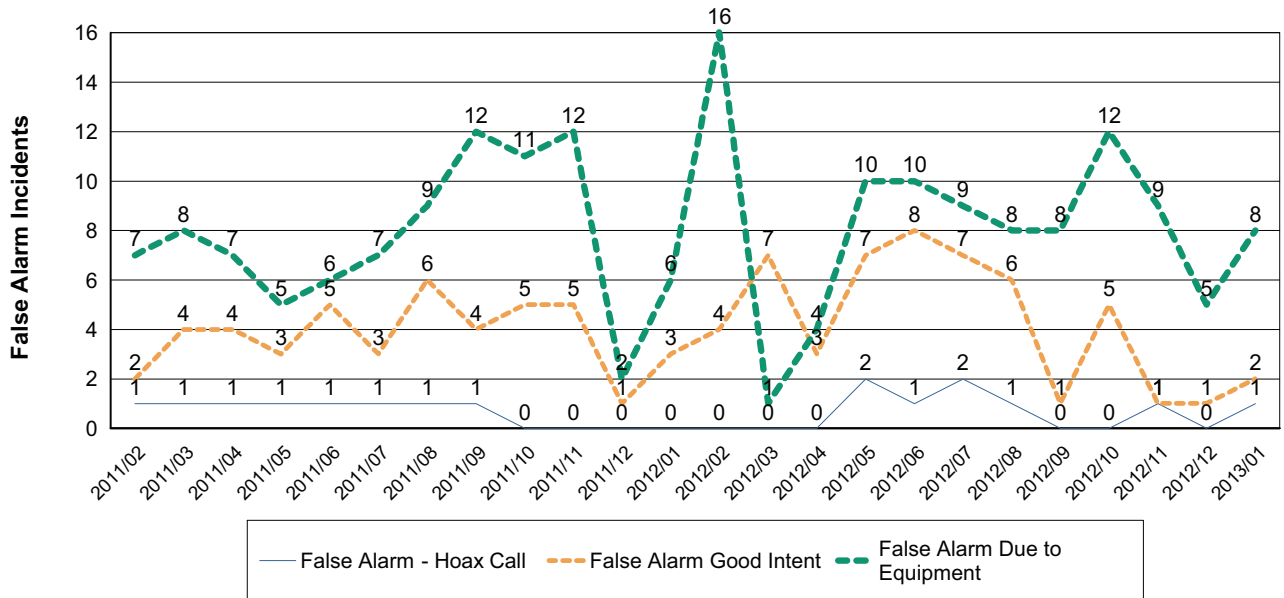
Fires by Cause



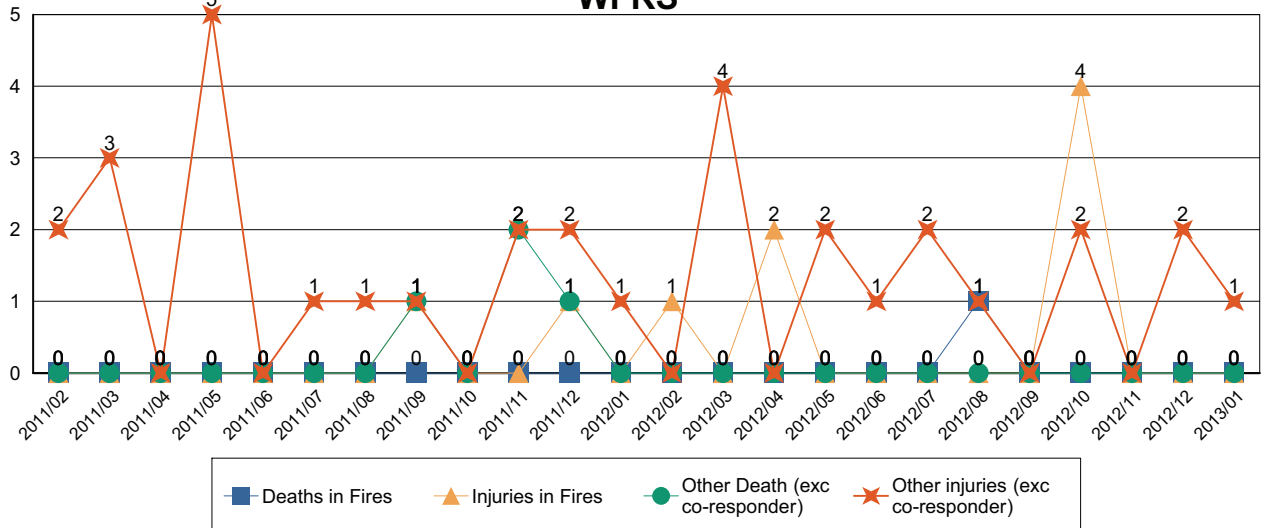
Non-Fire incidents attended by WFRS



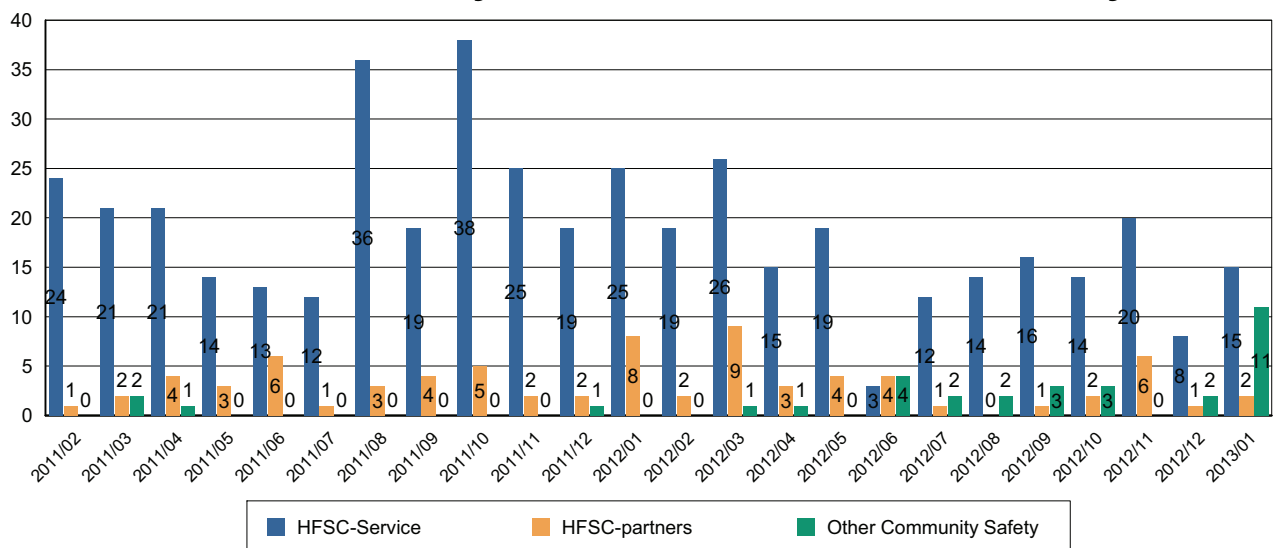
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

March 2013 update

This update will be the last from NHS Wiltshire; from April 1st 2013 the commissioning of local health care services will be managed by Wiltshire Clinical Commissioning Group, who will provide the first of their updates to Local Area Boards next month. In the meantime, a message from NHS Wiltshire's Chairman, Tony Barron, as the PCT hands over the baton of responsibility:

In 2006, I took the helm of NHS Wiltshire, a new Primary Care Trust merging three smaller organisations. Today, as we move towards a new model of NHS commissioning, I would like to record some of the ways in which NHS Wiltshire has made a difference.

When the new board first met, we had a £63million debt and a system that provided patchy and uneven care to a widely dispersed population. Some areas were very well served but others, including some of the most deprived parts of Wiltshire, were under-resourced. Unlikely as it may have seemed at the time, we managed to tackle this debt while improving services across the county.

Doing this meant keeping tight control of our purse-strings, driving a hard bargain with those providing the services, and a remorseless focus on getting the best value for every NHS £. Inevitably and very publicly, this meant taking some tough decisions, but also introducing some award-winning innovations in care such as the Neighbourhood Teams and Primary Care Centres. Today, people in Wiltshire benefit from some of the most cutting-edge and innovative community health services, many of which are the envy of other parts of the UK and are now being replicated due to their outstanding success.

In 2013, Wiltshire's NHS has been 'in the black' for four consecutive years. We have new buildings providing top-notch primary care facilities. Thousands more patients are treated by NHS dentists. People can see a GP at a time that suits them, and Wiltshire was rated one of the top six PCTs for sharing health resources fairly in a national study.

Some of our legacy successes are detailed below:

Neighbourhood Teams: Introduced in 2007, Wiltshire's pioneering Neighbourhood Teams have won ringing endorsements from the patients they care for. Caring for patients mainly in their own homes, the teams bring nurses, physiotherapists, occupational therapists and others together to provide seamless, all-round care. Eleven Neighbourhood Teams cover the whole county and provide a range of services including rapid response to patients' urgent needs, rehabilitation services, and nursing and therapy services as part of a planned care package. The model of service provided by Neighbourhood Teams is being replicated across the UK to ensure that patients maintain their independence for longer and enjoy a better quality of life – by cutting down on the need to be admitted to hospital and by helping to reduce delays in patients leaving hospital.

Primary Care Centres: Doctors, nurses, therapists, pharmacists, working together in modern buildings ... all but one of the five developments we envisaged in 2007 are up and running: Malmesbury (opened 2008), Westbury White Horse Health Centre

(opened 2012), Salisbury (new replacement surgery at Avon Approach, and Primary Care development at Old Manor underway), Trowbridge (new replacement surgery development underway, hospital refurbished). Progress on the Devizes Primary Care Centre is far less advanced. It has been difficult to find a site that everyone can agree on and which is affordable, but the CCG will continue to work to a successful conclusion.

Dentistry: A huge turn-round in access to NHS dentistry has been one of NHS Wiltshire's biggest achievements. Consistently number one on the 'wish list' expressed by Wiltshire people at our regular Stakeholder Assemblies, access to an NHS dentist has gone up by a third in the lifetime of NHS Wiltshire. Thanks to an investment of £3.1m, NHS Wiltshire expanded dentistry overall, but also invested in measures to shorten waiting times for orthodontic treatment and a highly successful programme to improve the oral health of under-fives, setting a foundation for a lifetime of healthy teeth.

Stroke: Wiltshire is one of the country's top performers in the care and treatment of people who have had a stroke, according to the CQC in 2011.

Cancer: People diagnosed with cancer in Wiltshire do better than the national average, according to the ONS figures. Better screening services and encouraging a healthier lifestyle are the two prongs of the county's Cancer Reform Strategy.

Cleaner hospitals: Wiltshire Community Health Service was commended by the CQC for its effectiveness in tackling hospital-acquired infections (figures produced prior to management of WCHS transferring to Great Western Hospitals NHS Foundation Trust).

Stop smoking: Wiltshire's Stop Smoking Service has consistently smashed through its targets, helping thousands of smokers to quit.

These and many more success stories make me proud of what we've done at NHS Wiltshire. I'd like to thank the extraordinary team of people who have worked so hard to make this happen, and send Wiltshire CCG the very best wishes for continued success as the National Health Service moves towards a new era of delivering health care.

Tony Barron
Chair, NHS Wiltshire
March 2013

The next PCT Board Meeting will be held on **Wednesday 13th March** – venue and time to be confirmed – please refer to the NHS Wiltshire website: www.wiltshire.nhs.uk
Members of the public are welcome to attend. Papers are published a week before the meeting on or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

Update for Chippenham Area Board

Update from	Chippenham Campus Development Team (CDT)
Date of Area Board Meeting	4 th March 2013

Overview

The Chippenham Campus Development Team (CDT) has analysed the first round of consultation materials where a total of 631 responses were received. The consultation focused on local residents and looked to gain detailed information that was specific to the Chippenham campus in preparation for the CDT to develop working proposals to be presented to the area board shortly. From the consultation the CDT have been developing a report to highlight the key topics for inclusion that will also be presented to the area board once completed.

In addition to the analysis work that has been taking place, the CDT have designed and developed a service providers questionnaire where local service providers can give their feedback on the Chippenham campus proposal. This additional consultation work will enable the CDT to gain further information that will assist with the preparation of the working proposal and allow the CDT to present a picture that represents local residents and local organisations views on the campus proposal.

To support the formulation of the working proposal the CDT are initiating work with Wiltshire Council and local partner organisations to define their potential requirements for the campus. This work will be continuing in preparation for the presentation of the working proposal.

Key Headlines

- Completion of the first phase of user consultation
- CDT developing a consultation report to highlight the key findings
- Completion of local organisation consultation
- Formulation of first working proposal to be presented back to the area board.

Signed:

Date:

Update for Chippenham Area Board

Update from	Chippenham Partnership of Schools
Date of Area Board Meeting	Monday 4 th March 2013

Headlines

- Appointments: Richard Hearn appointed to Lacock School; Avis Ball retiring from Frogwell; Jill Owen moving from St. Nicholas.

- Multi-agency self-harm training delivered Jan 25th. Consultation sessions delivered by Primary Child and Adolescent Mental Health Service continue termly for school staff.

- Chippenham MAF received funding from Chippenham Borough Lands to support interventions for children/families.
- Chippenham Children and Young People's Parliament.
Weds 27th Feb. Considered Police and Crime Plan, inclusion issues, eSafety project update

Projects

- Children's Farm & Craft Market / enterprise project.
Next market: 12th July from 9 a.m.

- Governor training. 23rd (Frogwell) and 24th April (Hardenhuish)
Focus – *analysing school data*

Future Events/Dates for the diary

- 'Chippenham Commissioning Conversation' review Tues 19th March 8-10am. Stanley Park. All interested in *Adult Mental Health* welcome to attend.

- Chippenham Games 2013 Legacy Event. Stanley Park 25th & 26th June. Yr 6 pupils
Contact Judy Edwards for sponsorship opportunities 01249 448219
- Children & Young People's Parliament: Wednesday 19th June 2013. Monkton Park

Update for Chippenham Area Board

Update from	Wiltshire Time Credits
Date of Area Board Meeting	4 th March 2013

Headlines/Key Issues

- More than 300 people in Wiltshire have earned at least one time credit and local people have given more than 2,900 hours since the scheme began in May 2012. Nearly 40% of individuals taking part are new to volunteering.
-
- The new look menu is now online at www.wiltshire.gov.uk/wiltshiretimecredits and will be distributed to groups and volunteers taking part in the scheme over the next few weeks.
-
- HRH Camilla, Duchess of Cornwall met some of the individuals who have given their time as part of the scheme at the Rise Children's Centre at the beginning of February.
-
- You can follow the scheme on the facebook page www.facebook.com/chippenhamtimecredits

CHIPPENHAM AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Provisional Agenda Items	Cabinet Member Attending
1 July 21013	Goss Croft Hall, Startley Road, Upper Seagry SN15 5HD	Election of Chairman and Vice Chairman Appointments to Working Groups, Task Groups and Outside Bodies	
Upcoming		Review of Local Bus Services – date tbc (from May 2013 onwards) Asset Management Strategy – date tbc Fire Authority Integrated Risk Management Plan (Business Plan) – mid to late 2013 VoxPops DVD – Night Time Economy	

Chippenham Area Board Officer Contacts:

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Democratic Services Officer:
Service Director:

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